

Parent Advisory Council

Valley Christian Schools

The Valley Christian Schools Parent Advisory Council's primary purpose is to serve as a liaison among the administration and families to promote and maintain communication, understanding and a Christian community within the school family.

Objectives:

The objectives shall be:

1. To promote and enhance communication between the parents and administration of Valley Christian Schools through the PAC (Parent Advisory Council).
2. To provide an institutional forum through which parent opinions and desires are formally communicated to the administration in the interest of building and maintaining strong family-school partnerships.
3. To be the vehicle by which the administration provides information to parents and solicit their input on important educational issues and decisions, both through formal reports and through opportunities for dialogue during the decision making process of issues Valley Christian Schools determines the need for parent input.
4. To develop an annual program of work, containing specific goals and objectives, as well as a process to evaluate progress toward achieving those goals and objectives during the first meeting of each school year.
5. To develop between educators and parents such united efforts as will promote an educational system that facilitates the growth of children and youth emotionally, mentally, socially, spiritually and physically, empowering them to be Christ centered contributing citizens.

Organization:

The By-laws of the PAC shall be deemed to be its articles of organization. These articles may be amended at any regular meeting of the PAC as long as one third of its members are present to vote. Amendments must be proposed at the meeting must have been presented at the previous regular meeting.

Basic Policies:

1. The PAC is non-partisan, non-sectarian, and non-commercial.
2. The name of the organization or the names of its members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest of for any purpose not appropriately related to promotion of the objectives of the organization.

3. The organization shall not directly or indirectly participate or intervene in any way, including the publishing of or distributing of statements, in any political campaign on behalf of, or in opposition to, any candidate for public office.
4. The organization shall not be used by its members or attendees as a means of raising funds for personal or organizational missions/ministries.
5. The organization shall seek to provide input to Valley Christian Schools on quality education for all children and youth and shall seek to participate in the decision making with the understanding that the administration and BOE have the final approval.
6. The organization shall be used for the purpose of enhancing two way communications between parents and administration to enhance the educational environment for all students. It shall not replace the direct communication of Individual issues between parents, teachers, staff, and administrators.
7. In the event of the dissolution of the organization, its assets shall be distributed equally among the participating school parent organizations at the time of the dissolution.

Membership:

1. The PAC membership will consist of 12 members to be divided up among campuses as follows: 8 members from the VCS Central Campus, 2 members from the VCS Lewis Center, and 2 members from VCS Pleasant Grove Campus. Members shall have children in attendance at Valley Christian. The President or his/her designee shall solicit recommendations from the campus principals for open seats. Members will be appointed by the President. In selecting members, considerations should be given to selecting members who represent the racial and ethnic diversity of the schools.
2. Members shall serve a two-year term on the PAC. Two members from each campus will be selected per year so that terms are staggered to facilitate continuity on the PAC.
3. Participation in the activities of this organization shall be open to all without regard to race, color, creed or national origin.
4. The President and all members of the BOE are ex-officio members of the PAC.

Officers and Their Election:

1. The Executive Council of this organization shall be the Chair, Vice Chair, and Secretary for a term of one year. Current or past representatives may serve as Chair. They shall be ineligible to serve more than two consecutive terms in the same office. The immediate past president shall serve as an ex-officio for a period of one year following his/her term of service.
2. Nominations of officers shall be made by PAC members at the last official meeting of the school year to take effect in the fall of the following school year. Officers shall be elected by majority of the members present.
3. Election shall be by ballot when there is more than one nominee for an office.
4. Valley Christian faculty and administrators may serve as PAC members/officers. Parental roles will supersede professional roles.
5. Vacancies in office shall be appointed by majority vote of the remaining executive Council members.

Duties of Officers

1. The Chair will take office at the end of the May meeting and work alongside the outgoing Chair during the June meeting to ensure a smooth transition into the next school year. The Chair shall preside at all meetings of the organization and the Executive Council.
2. The Vice Chair shall serve as aide to the Chair and shall perform the duties of the Chair in the absence of that officer.
3. The secretary shall keep a record of all meetings of the organization and of the Executive Council.

Meetings

1. A regular meeting of this organization shall be held the first Monday of each month, August through June, unless otherwise provided by the organization or by the Executive Council, two days notice having been given to the change of date.
OR
1. A regular meeting of this organization shall be held the first Monday bi-monthly beginning in August through June, unless otherwise provided by the organization or by the Executive Council, two days notice having been given to the change of date.
2. The Executive Council shall set the agenda at least 2 days prior to the monthly meeting and have copies available for all attendees.
3. Special meetings may be called by the Executive Council with five days' notice having been given. The June meeting shall be the annual meeting for exchanging annual reports between outgoing and incoming PAC members.
4. The privilege of holding office, making motions, debating and voting shall be limited to members of the PAC. Other parents may attend the regular meetings and provide suggestions and input and voice concerns during time designated by the Chair provided on the agenda.

Parliamentary Authority

Robert's Rules of Order, Newly Revised, shall govern the organization in all cases in which they are applicable and in which they are not in conflict with these By-laws.

1. Motions shall be made and seconded by members of the PAC when issues are voted on to present to the administration.
2. No one in attendance shall speak until recognized by the Chair.
3. The Chair reserves the right to enforce a time limit to be considerate of other individuals in attendance and the interest of time and length of the meeting.
4. Issues may be tabled and carried over to the next meeting as Old Business.