



## VCS Parent Information Sheet

Parents/Guardians: below is a quick reference sheet to assist you and your family while at VCS.

Question	Answer
Who do I contact for enrollment/re-enrollment/scholarships?	Enrollment Coordinator Melanie Emerson (330) 788-8088 ext. 1505 M: (330) 559-3700 <a href="mailto:memerson@valleychristianschools.net">memerson@valleychristianschools.net</a>
Who do I contact for bussing and transportation reimbursement?  My child's bus has not arrived for pick up/after school drop-off. Who do I contact?	Facilities/Operations Director Heidi Swiger (330) 788-8088 ext. 1118 <a href="mailto:hswiger@valleychristianschools.net">hswiger@valleychristianschools.net</a> <hr/> Contact Youngstown City School Bus Garage (330) 744-6900 Option 2
What are the social media platforms at VCS?	<b>Website:</b> <a href="https://www.valleychristianschools.net/">https://www.valleychristianschools.net/</a> <b>Facebook:</b> <a href="https://www.facebook.com/vcseagles/">https://www.facebook.com/vcseagles/</a> <b>YouTube:</b> <a href="https://www.youtube.com/channel/UCc_E4H9Uffs_U0HeZH55i2A/featured">https://www.youtube.com/channel/UCc_E4H9Uffs_U0HeZH55i2A/featured</a>

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ELEMENTARY &  
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Youngstown, OH 44512  
330.788.8088 x1506

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330.788.8088

**THE LEWIS CENTER  
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30 West Front St.  
Youngstown, OH 44503  
330.788.8088 x1401

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3000 S Raccoon Rd.  
Youngstown, OH 44515  
330.792.3000

**OLD NORTH  
CHURCH ELC**

7105 Herbert Rd.  
Canfield, OH 44406  
330.727.4742



<p>How do I set up a FACTS account to see my student(s) grades?</p>	<p><a href="https://logins2.renweb.com/logins/ParentsWeb-Login.aspx">https://logins2.renweb.com/logins/ParentsWeb-Login.aspx</a>  Directions:  <a href="https://drive.google.com/file/d/1RlsTF26m8kKPMYg6p-4h4Z9f7U8MzoK/view?usp=sharing">https://drive.google.com/file/d/1RlsTF26m8kKPMYg6p-4h4Z9f7U8MzoK/view?usp=sharing</a></p> <p><b>District Code: yc-oh</b></p>
<p>How can I get assistance while at home with my child's Chromebook?  (Grades 6-12 only Central/Lewis campuses)</p>	<p>Try these steps before calling the support line:</p> <ul style="list-style-type: none"> <li>● Disconnect/Reconnect from home WIFI</li> <li>● Completely shut-down Chromebook</li> <li>● Restart Chromebook</li> <li>● Login</li> </ul> <p>ECMSI  (330) 750-9409</p>
<p>I need to fax information to the school.</p>	<p><b>Central Campus Intermediate grades 3-8</b>  (330) 788-7440  <b>Central Campus High School grades 9-13</b>  (330) 788-2875</p>
<p>We are planning on relocating during the school year. How do I get my child's records?</p>	<p>Parents must complete and sign a Request for Records  Central Campus  Pleasant Grove Elementary School  Lewis Center  -Receiving school can send request to  <a href="mailto:recordsrequest@valleychristianschools.net">recordsrequest@valleychristianschools.net</a></p>
<p>My child has an IEP/504, who do I contact?</p>	<p>Special Education Director (District-Wide)  Brittany Moore  <a href="mailto:bmoore@valleychristianschools.net">bmoore@valleychristianschools.net</a></p>

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	(330) 788-8088 ext 1219
Athletics	<a href="https://valleychristianschoolsathletics.net/">https://valleychristianschoolsathletics.net/</a> Athletic Director Dolph Carroll (330) 788-8088 ext 1305 <a href="mailto:dcarroll@valleychristianschools.net">dcarroll@valleychristianschools.net</a>
How do I find out about events at any VCS Campus	FACTS Family Portal Calendar. Must have a FACTS Parent Account.
How do I know what days my child(ren) have off from school?	VCS Yearly Calendar. Found on VCS Website <a href="https://www.valleychristianschools.net/academic-calendar/">https://www.valleychristianschools.net/academic-calendar/</a>
How can I pay enrollment, athletics, Chromebook repair, or other fees?	Call the campus where your child attends and pay over the phone. Pay online, via VCS Website <a href="https://heartlandpaymentservices.net/WebPayments/ValleyChristianSchool/bills">https://heartlandpaymentservices.net/WebPayments/ValleyChristianSchool/bills</a>
I need to contact the business office	Business Office - Mary McDermott (330) 788-8088 ext 1507 Direct: (330) 599-5173 <a href="mailto:MMcDermott@ValleyChristianSchools.net">MMcDermott@ValleyChristianSchools.net</a>
My child(ren) is going to be absent or late to school today? Who do I contact? If you get the voicemail, leave a message and the office will return your call.	Contact the main office of the campus where your child(ren) attends. <b>Central Campus Intermediate School</b> (330) 788-8088 ext 1100 or 1101 <b>Central Campus High School</b> (330) 788-8088 ext 1301 <b>Pleasant Grove Elementary School</b>
I need to make an appointment with the principal/Dean of Students/Academic Dean	

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<p>School Counselor services</p> <ul style="list-style-type: none"> <li>• College</li> <li>• ACT Testing</li> <li>• CCP</li> <li>• Behaviors questions</li> </ul>	<p><b>Central Campus High School</b> Christine Hoelzel Sherri Ball</p> <p><b>Central Intermediate School</b> Tara Mowrey (330) 788-8088 ext 1314 <a href="mailto:tmowery@valleychristianschools.net">tmowery@valleychristianschools.net</a></p>
<p>I'm interested in Title Services for my child(ren).</p>	<p><b>Title I - Math Coordinator</b> Mary Ann Whiteleather (330) 788-8088 ext 1534 <a href="mailto:mwhiteleather@valleychristianschools.net">mwhiteleather@valleychristianschools.net</a></p> <p><b>Title I - Reading Coordinator</b> Mary Ann Davis (330) 788-8088 ext 1533 <a href="mailto:mdavis@valleychristianschools.net">mdavis@valleychristianschools.net</a></p>

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